

Minutes of the Meeting of Warminster Town Council

on

Monday 21st July 2025 at 7pm

held at the Civic Centre,

Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West)	*	Cllr Keeble (West)	*
Cllr Barnes (East)	*	Cllr J Kirkwood (Broadway)	*
Cllr Carter (West)	*	Cllr S Kirkwood (Broadway)	*
Cllr Cooper (Broadway) Chairman of the Council and Mayor	*	Cllr Lee (Broadway)	A
Cllr Davis (East)	*	Cllr Parks (North)	*
Cllr Hawker (West)	*	Cllr Robbins (East)	*
Cllr Jones (North) Vice Chairman of the Council and Deputy Mayor	*	Cllr Tuisinu (East)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, (Town Clerk and RFO), Judith Halls (Deputy Town Clerk), Patsy Clover (Committee Clerk).

Attendees:

Unitary Councillors: One

Members of the press: None

Members of the public: None

Police: One

FC/25/058 Apologies for Absence

Apologies for absence were received and accepted from Cllr Lee.

FC/25/059 Declarations of Interest

There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

- FC/25/060** **Minutes**
FC/25/060.1 The minutes of the Full Council Meeting held on Monday 23rd June 2025 were approved as a true record and signed by the Chairman.
- FC/25/060.2** There were no matters arising from the minutes of the Full Council Meeting held on Monday 23rd June 2025.
- FC/25/061** **Chairman's Announcements**
FC/25/061.1. Cllr Cooper welcomed Cllr Parks and Cllr Tuisinu as newly coopted members to the council.
- FC/25/061.2** The Mayor's engagements were noted.
- FC/25/062** **Correspondence Circulated**
The list of correspondence circulated was noted.
- FC/25/063** **Questions**
There were no questions submitted in advance by members of the council.
- FC/25/064** **Report from the Police**
A written report was provided by Sergeant Smith (**see attached**).
- FC/25/065** **Reports from Unitary Authority Members**
Cllr Parks reported that Wiltshire Council would be considering motions relating to a request to strengthen the police response to overweight lorries and speeding, and Wiltshire Council's response to Climate Change at a Full Council meeting on 22nd July 2025.
- FC/25/066** **Proceedings of Committees**
Minutes from the following meetings were adopted:
FC/25/066.1 Finance and Audit Committee meeting held on 17th March 2025.
FC/25/066.2 Parks and Estate Committee meeting held on 27th May 2025.
FC/25/066.3 Planning Advisory Committee meeting held on 16th June 2025.
- FC/25/067** **Councillor Allowances**
Members resolved to reject the introduction of a Councillor Allowances Scheme.
- Members resolved to ask the Clerk to explore a policy for the reimbursement of certain legitimate expenses incurred on council business.**
- FC/25/068** **Depot Provision at Swan Business Park**
Members resolved to delegate authority to the Town Clerk and the Parks and Estate Manager, in consultation with the chairs of the Parks and Estate Committee and the Finance and Audit Committee, to lease an additional storage unit with a budget of £10,000 pa, initially to come from General Reserves.

FC/25/069 Play Area Leases

Members resolved to delegate authority to the Town Clerk:

- to commence the process of renewing the leases for all eight play areas
- to enter into discussions with Wiltshire Council about the possibility of an asset transfer of the play areas to the town council, reporting back to Full Council.

FC/25/070 Installation of Upgraded Bike Racks

Members resolved to approve the replacement of the existing bicycle racks outside Warminster Library with Streetpod units.

FC/25/071 Cycling and Walking Infrastructure Working Group

Members resolved to set up a Cycling and Walking Infrastructure Working Group and nominated the following members to the working group:

Cllr Carter, Cllr Robbins, Petrina Clarke, Jon Ellis, Sam Hill, Harriet James, Steve Jeffries, Nigel Linge, Heather Yates.

FC/25/072 Communications

Members agreed press releases to be issued with the following spokespeople:

- Councillor allowances - Cllr Cooper
- Installation of Upgraded Bike Racks – Cllr Jones.

Meeting closed at 7.51pm.

Minutes from this meeting will be available to all members of the public either from our website www.warminster.uk.com or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 29th September 2025.